

COMMITTEE MEETING MINUTES: 30.01.2019

Location	The Garden Room, RIAS Building, 15 Rutland Square, Edinburgh, EH1 2BE
Distribution	Committee, Committee Support, Corresponding Members, Rachel Howe.
Officers	
Chair	Rachel Tennant
Secretary	James Spence Watson
Treasurer	Clare Winsch
LI Council Representative	Nick Bowen
Committee and Support	
1. Member support	
Communications/Events	Dan Walker with committee support
2. Advocacy & Promotion	Rachel Tennant and committee support
3. Education	Nicola Garmory, James Spence Watson and Rachel Tennant
Pre-University and ESALA	
LI Staff	
Policy and Development Officer	New Appointment
LIS Administrator	Rachel Howe

1.0	INTRODUCTIONS, PRESENT AND APOLOGIES	Action	Status
1.1	Apologies: Nick Bowen, Sue Evans (SE) and Gwen Wilkie	Note	
1.2	Present: Rachel Tennant (RT), James Spence Watson (JSW), Rachel Howe (RH), Clare Winsch, Heath Urquhart (HU), Martha Stephens (MS), Helen Wiley (HW), Peter Dunmow (PD), Dan Walker (DW), Thomas James (TJ), Wiktoria Szulik (WS), Alex Burton (AB)	Note	
1.3	RT introduced the committee and welcomed all new members and thanked all for attending.	Note	
2.0	OUTSTANDING ACTIONS FROM PREVIOUS MEETING		
	See attached action list	Note	
3.0	CHAIR'S UPDATE – KEY ITEMS DISCUSSED		
	See attached Chair's Report dated 31.10.18		
3.1	<u>Policy and Influencing Officer Replacement</u> RT announced that the new policy and influencing officer has been chosen, and outlined her key skills and background. They will start in Scotland on the 4 th of March after an induction in London. The intention will be to introduce them at the next committee meeting on the 6 th of March.	Note	Ongoing
3.2	<u>Scotland's Landscape Alliance (SLA)</u> The inaugural meeting of the SLA Executive Committee was held on 30.01.2019. RT noted that there were 12 organisations on the executive committee with a wide range of interests in landscape, providing a balanced view. Terms of reference have been debated and will be taken forward. An official launch for SLA is planned in April 2019. Neil Oliver, president of NTS (co Chair to SLA) will be invited as key note speaker. RT asked the committee for ideas of who could speak at the event if Neil is not available.	Note All	Ongoing Ongoing
3.3	<u>Branch Representative on LI Council</u> NB intends to step down as LIS Branch Representative to focus on the SLA. RT notified the committee that a replacement will be needed and that this replacement must be a chartered member. RT asked all chartered LI members on the committee to consider putting themselves forward for the role	All	Ongoing
4.0	LI BUSINESS PLAN ACTIONS AND ACTIVITIES		
	See attached Activity Schedule		
4.1	<u>AGM</u> The LIS AGM will be held on the 24 th of April 6-8pm at ESALA	Note	

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	<p>RT asked the committee for ideas of who should be invited outside the LI membership. Suggestions raised at the meeting included: Greenspace Scotland, RSPB, RHS and the SLA Executive Committee. RT to contact with invites.</p> <p>WS to produce the poster for the AGM</p> <p>The MTTA Award Presentation will be a notable portion of the evening and will focus on Amber Roberts' work. RT asked the committee for suggestions of other speakers tying into the theme of Design For Ageing</p> <ul style="list-style-type: none"> • JSW to look into contact information for suggested NHS speaker • HW noted that the University of Edinburgh is working on a model for designing for dementia. HW to look into the possibility of having someone involved with this speak at the AGM • CW suggested a speaker who spoke at the LI CPD event in Glasgow in 2018 on the difference between standard design and the active experience of people with special needs. CW to look into further details 	<p>RT</p> <p>WS</p> <p>JSW</p> <p>HW</p> <p>CW</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
4.2	<p><u>RTPI Joint Event</u></p> <p>JSW has confirmed with the RTPI Scotland that the LIS would like to be involved with a joint event on masterplanning. JSW to find out the proposed date</p> <p>RT asked the committee to consider who might be able to speak at this event from a landscape perspective</p>	<p>JSW</p> <p>All</p>	<p>Ongoing</p> <p>Ongoing</p>
4.3	<p><u>David Skinner Memorial Lecture</u></p> <p>The Committee agreed to assist with funding and filming the lecture this year. Post Meeting Note – RT has contacted Chris Rankin and they are delighted with our offer but are struggling to find a speaker.</p> <p>RH to publicise this event to the membership</p>	<p>Note</p> <p>RH</p>	<p>Ongoing</p>
4.4	<p><u>Scottish Public Sector Network -</u></p> <p>LIS are organising an inaugural event with SNH which will likely be in March 2019. It will be based on the findings of the recent questionnaire circulated to LIS membership asking if they would like to attend and what subjects should be discussed</p> <p>A. LIS representatives from Borders Council are due to attend the Public Sector National Forum on 1.02.2019 and will report back ideas from survey</p>	<p>Note</p> <p>Note</p>	<p>Ongoing</p>
4.5	<p><u>Ian McHarg – 50th Anniversary of 'Design with Nature'</u></p> <p>This event is seen as companion to the LI's 90th anniversary celebrations and will be held in ESALA in September 2019. LIS are working with Dr Amber Roberts on a themed exhibition and a launch event/ workshop with speakers including a design charrette.</p> <p>RT has confirmed Brian Evans as a speaker on the new chapter written for 'Design with Nature' as part of the McHarg Centre anniversary at UPenn. In addition, edited footage of recorded Ian McHarg talks and a design charrette working with CSGNT</p> <p>Post Meeting Note: RT has arranged a meeting with Lisa McKenzie and the ESALA team to discuss this event.</p> <p>HW has connections to ECA as she teaches there on a Friday – HW is willing to act as a contact between LIS and ECA going forward</p>	<p>Note</p> <p>RT</p> <p>RT</p> <p>Note</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
4.6	<p><u>Cross Party Group on Architecture and the Built Environment</u></p> <p>This CPG may change its name following doubts about its continuation. There is a real need to make the CPG appear more relevant to more areas of policy and community in order to attract MSP attention.</p> <p>Post Meeting Note: A meeting with CPG members is due to take place at RIAS on 11.02.19. Marc Van Greiken may be able to attend. The committee are still keen to see the Cross Party Design Awards Showcase ideas resurrected for 2019</p>	<p>Note</p> <p>Note</p>	<p>Ongoing</p> <p>Ongoing</p>
4.7	<p><u>LI Awards – Regional Categories</u></p> <p>The committee agreed that there was no real purpose for a Scottish category as part of the LI Awards as it would be seen to add too many layers to an already complex category system</p>	<p>Note</p>	<p>Ongoing</p>

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4.8	<p><u>Possible new events for February</u> CW confirmed that funds were deposited in November to cover the loss of Policy and Influencing Officer for 6 months. Although late in the day to organise it was agreed by committee that if possible, another Reflections event prior to the end of March 19 should be funded and any talks recorded for sharing with the wider membership on the website.</p> <p>RT asked the committee for suggestions of events. AB suggested working with ESALA on the Festival of Creative Learning at ECA and WS suggested an exhibition of Scottish work. Doubts were raised as to whether there was time to organise these.</p> <p>Other ideas which were considered practical within the timeframe were:-</p> <ul style="list-style-type: none"> • The Dundee V&A and new landscape areas – site visit and talk by Op-en. MS to speak to Nick Tolley about the possibility of running this event • Edinburgh City Centre Transformations – a Sustrans / Edinburgh Council and Op-en project. HW to advise on availability of speakers • Glasgow Lanes and Sauchiehall Street Projects. NG to contact to ask about availability. <p>RT requested feedback by w/e 9.02.19.</p> <p>AB suggested the City Arts Centre in Edinburgh as a possible venue.</p>	Note	
		Note	
		MS	Ongoing
		HW	Ongoing
		NG	Ongoing
		Note	
		Note	Ongoing
4.9	<p><u>Lister St Bowling Club Competition</u> A design competition proposed by GIA and RIAS involving collaboration between young architects and landscape architects</p> <p>NG to attend the meeting regarding this event as an LIS representative to find out what actions need to be taken</p>	Note	
		NG	Ongoing
4.10	<p>LI CPD – Natural Capital Day Rt thanked SE, NB and DW as contributors to the programme for the event. They have been offered free tickets by the LI.</p> <p>Post Meeting Note: There has been some confusion over other free tickets to committee members offered by LI. This appears not to be the case and they will have to be purchased. RT apologies for this mix up.</p>	Note	
		Note	
5.0	EDUCATION UPDATE AND AMBASSADORS		
	See the attached Education Activities sheet	Note	
5.1	<p><u>Young Place Changers – Greenspace Scotland</u> This will be a skills bank to mentor young people interested in place, set up and run by Greenspace Scotland. RH to advertise to LIS membership and circulate to committee</p>	RH	Ongoing
5.2	<p><u>Careers materials</u> There has so far been no additional careers material produced by the LI despite complaints from the LIS committee that the current material is inadequate</p> <p>RH arranged printing of the <i>How To Become A Landscape Architect</i> document for ambassadors to take to careers events</p> <p>DW to explore the possibility of getting the design documents from Rethinking The Urban Landscape and producing some more varied careers material from these</p> <p>WS to prepare documents for ambassadors that they can base their careers event work on</p>	Note	
		Note	
		DW	Ongoing
		WS	Ongoing
5.3	<p><u>Young Landscape Architects' Knowledge Exchange</u> MJ will be running the event again this year with assistance from the LIS</p> <p>The event needs a new title. MJ asked the committee to consider what might be a more easily recognisable title.</p>	Note	Ongoing
		All	Ongoing
6.0	FINANCIAL UPDATE		
6.1	RT and CW to evaluate the LIS budget for the rest of the financial year based on items agreed by the committee.	RT/CW	Ongoing

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7.0	AOB		
7.1	RH will be on annual leave from the 27 th of March to the 12 th of April	Note	
8.0	DATES OF 2019 MEETINGS		
8.1	Proposed committee meeting dates: 6 th of March 5 th of June 4 th of September 6 th of November 15 th of January (2020)	Note	
8.2	24 th of April AGM & Mark Turnbull Travel Award presentation 6-8pm at ESALA. All committee members encouraged to attend	Note	
9.0	DATE OF NEXT MEETING		
	6-8pm 6th of March in Edinburgh – 15 Rutland Square	Note	Ongoing