

Landscape Institute Scotland

Inspiring great places

COMPILED SUBCOMMITTEE REPORTS DECEMBER 2017

CHAIRS UPDATE		Action	Status
1.0	Strategic Business Planning & Block Grant Finance		
01	<ul style="list-style-type: none"> RT /CW will meet to discuss annual financial plan for next financial year for submission to LI February 2018. There is no guarantee of a block grant MvG will raise at Board of Trustee level. The LI are currently preparing a 3-year strategic plan which will go to Board for approval. LIS will revise their business plan to accommodate this when complete 	RT/CW MvG Note	Ongoing Ongoing
2.0	Supporting Members		
2.1	LI Awards		
01	Congratulations to DW for winning the LI Volunteer Award. Thanks to SJ for nominating him and picking up the award on his behalf	Note	
02	Congratulations to all Scottish Members who won LI Awards – these to be showcased on the website	RHa / DW	
2.2	Mark Turnbull Bursary		
01	Sharon Turnbull. Potential travelling award for young professionals – bringing back ideas from abroad to UK. (Ian McHarg / MT) RT and RHp to meet Sharon Turnbull	RHp/RT	
2.3	Events & Feedback –Dec 17: Refer also to the ongoing Events Schedule		
01	<p><u>Reflections Series talk: Old & New Icons: CCA 12 October</u> Presentations on website. Recording for website by webtrail to be uploaded this week and membership notified. Follow up action from feedback:-</p> <ul style="list-style-type: none"> future topics: Scottish projects; terrain value; the energy sector in Scotland; construction industry projects Improvements suggested: broadcasting to other professions; longer presentations with more personal oversight & breaks; signposting of the venue. Interested in helping with LIS: RHa to contact 	DW SJ RHa	Ongoing Ongoing Ongoing
02	<p><u>Preben Jakobsen: Strathclyde University Held 6.12.17</u> 36 ticket sales & £90.00 raised. 18 LI Members, 3 non-members & 14 students Feedback forms completed to be analysed. Follow up action</p>	RHa	Ongoing
03	<u>Landscape for Scotland – refer to item 3.1</u>		
2.4	New / Up and coming Events Proposed		
01	LI CPD event January: Speakers to be confirmed to LI	RHa	Ongoing
02	<p><u>CPD event on business support. Sheena Raeburn IWA–Date to be delayed until early May 18. Hardscape have expressed interest in sponsoring</u> <u>RIAS FOA18: AC reported that Year of Youth is supported but with a wider theme of Health and Education. LIS to provide an indication by Jan 18 of event and budget</u></p>	RT All	Ongoing Ongoing
03	<u>Reflections /AGM – Year of Youth</u> ideas issued by SJ. Supported	SJ	Ongoing
2.5	LI Liaison		
01	<p><u>LI Business Development Manager – Rachel Smith located in Manchester. RT to meet 15.01.18 to discuss her role in relation to LIS</u> Note: RS is line manager of RHa. RHa is available for 2 days/week for LIS work RHa to advise of LI required programme to ensure LIS work can be allocated</p>	RT RHa	Note Ongoing
02	<p><u>Branch rep: Advisory Council meeting:</u> NB attending AGM and advisory council meeting 2.11 17. Report to be issued</p>	NB	Ongoing
03	<p><u>Board of Trustees:</u> RT & MvG are in contact to ensure LIS issues are represented at Board level.</p>	Note	Ongoing
04	<p><u>Draft Digital Media Protocol and Guidance for Branches</u> Awaiting updated protocols form LI</p>	Note	Ongoing
05	<p><u>Website and Communication Update</u> No feedback from LI on website update. RHa prepared a years analysis to add weight to the case. DW/RHa to chase again</p>	RHa / DW	Ongoing
2.6	Public Sector		

Landscape Institute Scotland

Inspiring great places

01	Public Sector Forum is supported by LI and is ongoing headed by Helen Tranter and with representatives from branches. 3 rd Public Sector National Forum on January 25 th 2018, RT requested if SG could attend	Note SG	Ongoing
02	Local Forums within Branch Areas: SG and SR are unable to develop this as an opportunity in Scotland due to imminent P2C exams in May 18. No other SNH LI members have volunteered. Helen Tranter prepared to chair or support.	Note	Ongoing
03	LAUDF – Landscape and Place at the Lighthouse 6 Dec 2018: DMcK introduced Landscape for Scotland. List of attendees to be issued from A&DS. They will be sent an online version of document by A&DS	Note	
2.6	Archive		
01	ScoMo' an online archive of Post War Scottish Modernists has been launched info@scmolandscape.com LIS sponsor the website with SJ as LIS committee member was on the organising group.	SJ	Ongoing
02	Other archive material (Peter Daniels/ Mark Turnbull/ Gillespie material – some material held by Brian Evans) If material is made available options available are:- 1. Collaborative Doctoral Partnerships. 2. MERL	Note	Ongoing
3.0	Advocacy & Promotion		
3.1	'Landscape for Scotland'		
01	Document, Event and Exhibition and publicity Thanks to all for an amazing and successful event <ul style="list-style-type: none"> • Over 100 people were present from a broad range of backgrounds, • inspiring speakers supporting MSP Gillian Martin, Andy Wightman MSP, Diarmaid Lawlor of Architecture and Design Scotland and Professor Brian Evans, Professor of Urbanism + Landscape, Glasgow School of Art. • Exhibition continued for the week with Rebecca Hughes and LIS volunteers who successfully engaged with a number of MSP;s • Fantastic social media campaign by Dan which has continued as content has been uploaded to the website • 500 copies distributed to attendees, MSP's, those who were unable to attend and other organisations • Opening slide of LI Awards event by CEO • Document introduced by DMcK at LAUDF 5.12.18 	Note	
02	Follow Up Action by sub committee <ol style="list-style-type: none"> 1. Additional copies to be ordered for distribution to interested organisations 2. Engage with wider audience using contacts of umbrella organisations (STP, LINK landscape subgroup) 3. Ongoing social media campaign – and postcards 4. Meetings with MSP's: Andy Wightman & Mike Rumbles 5. Cross Party Groups agenda 6. Conferences 	RT/RHp/ DW/NB	
3.2	SNH Liaison		
01	RHp and RT to attend update meetings in Jan & March 2018. Liaison has been strong in connection with the input into 'Landscape for Scotland'. New Chair and CEO have been appointed	RT/RHp	
02	A programme of meetings to be continued	Note	
3.3	A&DS		
01	Landscape and Learning: liaison requested with LIS as a development from recent publication 'Inspiring Learning Spaces' about buildings. RT to meet Diarmaid Lawlor in Jan 2018 and report back.	RT	Ongoing
3.4	Scottish Government		
01	<u>Angus Corby - Transport Scotland.</u> Attended with colleagues -Landscape for Scotland event. He would like to continue and be part of that conversation. Agreed to meet again 2018	Note RT/RHp	Ongoing
03	<u>Sandy Robinson, Kristen Anderson, Susie Stirling - Planning & Architecture Division</u> Invited with colleagues to Landscape for Scotland event. Further meeting scheduled for next March	RT/RHp	Ongoing

Landscape Institute Scotland

Inspiring great places

3.4	NHS and Health agenda		
	RHp and RT to contact Ann Lumb Scottish Estates	RT/RHp	
3.5	SUDS Working Group		
01	National Meeting attended by Julie Waldron. Sewers for Scotland update - LIS to promote the document when published (due in Nov 17) It currently excludes conveyance swales and LIS to encourage members to design conveyance swales to foster change within Scottish Water Best practice scheme with councils – ECC trying to find a site in Edinburgh.	NB/JW	Note
3.6	SGIF		
01	Nick Bowen to attend next meeting in January 18 and report	NB	Ongoing
3.6	Liaison with Other Professional Organisations		
01	Events sharing is ongoing with RTPI, RIAS, A&DS, CIH.	Note	Ongoing
02	Cross Party Group on Architecture and the Built Environment - Membership renewed. Next events March and June 2018. RT/RHp to contact Linda Fabiani MSP regarding agenda and possible theme for Landscape. Could be an addition to the discussion regarding Planning Scotland Bill?	RT/RHp	Ongoing
03	Scotland Towns Partnership (BIDs and - RT to attend meeting with Mike Harris and Phil Prentice in Jan 2018. £200p/a.	RT/MH	Ongoing
04	Scottish Alliance for People and Place: More politically motivated relating to Scotland's Planning Bill and its future impact on People and place £1,500.00 total fee. This could be requested as part of grant from LI if committee support	RT/CW	Ongoing
4.0	Supporting Education		
4.1	Pre-University		
01	Skills Scotland event in Glasgow, November: See JSW Report		
02	SRUC meeting update. SG talking at Horticultural Careers Day Feb 2018	NG	Ongoing
03	LI Education Forum - update	NG	Ongoing
04	<u>Ambassador Ideas</u> Scottish Government: Young Placechangers – through Scotland's Town's Partnership pilot project in Dunfermline. The aim is to roll this out in 2018 across Scotland as part of the Year of Young People to encourage them to take ownership of their place. There is a downloadable App for young people. Galashiels Academy have made a film about the Place Standards and how it supports cross curriculum ideas. LIS can support this initiative through the Ambassadors scheme	NG	Ongoing
4.2	University		
01	ESALA LIS prizes – May 2018		
03	Skills Scotland: ESALA provided literature, models, students and staff to attend the Skills Scotland LI stand in Glasgow in November.	Note	
04	AGM date April 18 to include Reflections talk 5 to maximise student attendance.	Note	Ongoing
05	Year of Youth – Festival of Innovative learning' 1 week project in February student ideas project school project that A&DS are advising on and working with head teacher. A&DS to confirm a brief RT to liaise with KF & JJ	DMcK RT	Ongoing
4.3	Apprenticeships		
01	LI to advise on progress with scheme in England for review in 2019 in Scotland	Note	Ongoing

Landscape Institute Scotland

Inspiring great places

5.0	ADMINISTRATOR'S REPORT		
5.1	<p>Landscape for Scotland – RHa researched LA associated with top projects following the LfS survey</p> <p>RHa sent out invites to the event ahead of time and prepared name badges for confirmed attendees</p> <p>RHa mailed out physical copies of the LfS document to all non-attendees and all MSPs following the event</p>	Note	
		Note	
		Note	
5.2	RHa prepared initial spreadsheet data from last Reflections Event feedback forms and later condensed this into a one page report	Note	
5.3	RHa prepared annual website traffic report	Note	
5.4	RHa promoted the Preben Jacobsen talk	Note	
5.5	<p>DW and RHa have spoken to Ben Gosling and Louis Varely several times about the upcoming website update. DW's last conversation with then indicated that the move to the new website would likely happen early in the new year.</p> <p>Note that on Wednesday the 29th of November in the morning, the LIS website was corrupted and unusable. This issue was fixed by the afternoon.</p>	Note	Ongoing
		Note	
5.6	RHa met with Rachel Smith, new head of business development at the LI	Note	
5.7	RHa briefly attended the Skills Scotland event to hand over postcards to Poppy Smith for the stand	Note	
5.8	RHa drafted post for the website highlighting Scottish LI Award Winners	Note	
5.9	RHa is assisting the LI with upcoming CPD event in Glasgow	RHa	Ongoing
5.10	RHa has received an LI laptop and phone and has been to the London office for IT training	Note	

Landscape Institute Scotland

Inspiring great places

7.0	COMMUNICATIONS SUBCOMMITTEE REPORT – 7th December 2017		
7.1	DW has had an update from Louis Varley and Ben Gosling at LI regarding the website migration: "As an update for the website migration. The main design has been done as you will have previously seen. To complete the migration we needed time to go through your content, not all the branch sites have as much in-depth content as Scotland branch. Ben had been in the process of employing a social media officer to take the load of him on the social media front, and allow him the time to help with the content migration. Mainly this would mean checking the content on the Scotland branch site, looking for places it would go on our site and ensuring we don't carry any duplicate / conflicting information. Due to a candidate who had been offered the role turning down the contract at the last moment it has left us a little behind with the project. I believe that Ben has a new candidate due to start now going into the new year. We can then start work on migrating content and setting up the new site."	DW/RHa	Ongoing
7.2	LinkedIn LIS Members page now at 72 members (as of 7th December 2017). Several posts made over the last few months, plus members of group starting (slowly) to post discussion. DW understands from correspondence with Ben Gosling at the LI that the LIS will have a new LIS LinkedIn account. Still no resolution to ongoing issue of duplicate accounts – no update from LI	All DW/RHa	Note Ongoing
7.3	Ongoing promotion of 'Landscape for Scotland' via social media and website. Additional supporting content requires collation to keep a flow of new content (images, quotes, facts etc.) and engagement with new organisations/MSPs etc. via social media.	DW Committee & members	Ongoing Action
7.3	Plan for exhibiting of the newly printed 'Landscape for Scotland' banner along with copies of the vision document in several locations over the coming months (SNH, A&DS, Lighthouse, ESALA etc.)	DW & Committee	Action
7.4	Devising a plan for continued promotion and engagement with 'Landscape for Scotland', as well as potential endorsement/sign up from: - MSPs - Partner organisations - Local authorities Identify potential conferences and events, and articles etc. to promote the vision more widely	Committee	Action
7.6	'Landscape for Scotland' promotional postcards. Confirmation of budget available and timetable required.	DW / SJ	Ongoing
7.7	LIS Consultation Responses - DW to liaise with RHp with regard to past consultation responses, in order to collate all responses and post on website in searchable chronological order – needs to be aligned with new LIS website	DW/RHp	Ongoing
7.7	At the August committee meeting it was discussed whether a monthly/fortnightly newsletter would be a better way to communicate news to LIS members. DW looked into the existence and usability of the newsletter template on Dotmailer. No current newsletter template exists. RHa to contact LI to determine whether a template exists elsewhere that can be used.	DW RHa	Complete Ongoing

Landscape Institute Scotland

Inspiring great places

	TREASURER'S REPORT 14 June 2017		
	No report submitted	Note	

Landscape Institute Scotland

Inspiring great places

9.0	EVENTS SUBCOMMITTEE REPORT		
9.1	Refer to attached event schedule.	All	Note

Landscape Institute Scotland

Inspiring great places

13.0	SECRETARY'S REPORT		
	No report submitted		

Landscape Institute Scotland

Inspiring great places

5.0	POLICY AND INFLUENCING OFFICER REPORT December 7th 2017 LIS Committee Meeting		
5.1	Policy and Influencing Officer Contract		
01	Current work is centred around new business plan and new contract terms as agreed with subsequent committee discussion on relevant items.	RHp	ongoing
02	LIS P&I Officer Contract with London LI office effective from Oct 1st 2017 100 days per 12 months with 70 for LIS & up to 30 for LI central. BUT no Head of Policy again as from Nov 14th. Urgent request made by Chair PCC to fill this post asap even on interim basis with CMLI knowledge level.	RHp	ongoing
5.2	Known Items requested by LI central		
	<ul style="list-style-type: none"> Assist with Residential Amenity Assessment Guidance for Technical Committee and Chair Liaise directly with Colin Moore (Tech Comm lead) on Plant Biosecurity with Scotland updates. Request to attend House of Lords Select Committee 28th Nov 2017 to answer Q's on NERC Act 2006 accompanying LI President Merrick Denton Thompson Attend PCC mtgs more frequently & contribute to Green Belt/Housing/GI/Nat Capital Accounting topic paper drafts 	RHp	All yet to begin apart from House of Lords item delivered
5.3	Landscape for Scotland Presentation & Exhibition		
01	Follow up on many MSP & other contacts made through Scot Parl Event and exhibition 13th – 16th November 2017. Many positive responses received from MSPs. Reprint urgently needed	RHp/RT	ongoing
5.4	Scottish Natural Heritage		
01	Liaison meeting confirmed with SNH Jan 15th	RHp/RT	
02	Action points on this liaison to agree on future priorities	RHp	Note/ongoing
02	LCA TP6 - Landscape Capacity Methodology Review delay in Natural England due to limited staff resources. PCC now see as urgent item & LI may well progress this work.	RHp	Ongoing
04	SNH invited RH to GI Focus Group 1st meeting with RBGE Living Landscapes. Future report & plans awaited from Andy Dorin Forth Unit Manager SNH	RHp	
5.5	Plant Biosecurity		
01	RHp is in contact with Colin Moore of the LI Biosecurity Working Group and she will be attending the next FCS Tree Health AG meeting	RHp	ongoing
02	FCS Plant Production Working Group report received.		
03	RHp invited to take part in research meeting (October) on major government funded Phytophthora research project meeting. This will help to explore how Landscape Architects working practices maybe affected with various plant species & report back. Withdrew attending as too busy report of event requested	RHp	
04	Observatree final project meeting attended. FC/FR Seeking to continue this when funding approved	RHp	
5.6	Policy Development		
01	Planning Bill announced with publication 5/6th December Responses to this will be sought. No supplementary Guidance issue for LIS & others to follow up.	RHp	ongoing
02	Land Use 2016-21 Strategy Concern in various organisations on future status of SG's incomplete strategy with pilots now completed	RHp	ongoing
03	LIS Consultation responses to be collated sent to DW for LIS website. Climate Change Policy Consultation Doc missed landscape completely – to note	RHp to follow up	Ongoing Urgent
04	National Energy Strategy Still no appetite in SG for National Spatial Plan approach for renewables. Tall turbine discussion Marc van Grieken with Paul Wheelhouse 16/11/17	RHp MvG to report back	ongoing
05	Attended workshop run by CSGN & Univ Glouc research group commissioned to investigate developing a GI Standard. Final report expected soon.	RHp	ongoing

Landscape Institute Scotland

Inspiring great places

	Other items arising		
1	RIAS Office lease to renegotiate January 2018 to continue beyond April 1st 2018	RHp/RT/All	
2	Geodiversity Charter launched on 16th November 2017 at Dynamic Earth and signed up to by SG. We need to discuss with BGS	RHp/RT	
3	Further Meeting with Sharon Turnbull re Mark Turnbull's Archive materials and proposed Bursary Met with Sharon as she has more material from Mark including extensive slide collection for our LIS Archive. Sharon also would like to discuss with us a Bursary Prize in Mark's name	RHp/All	Ongoing
4	Attended PCC & AGM in Bristol on 1st November focus on future policy support staff in London office/Green Belt/Natural Capital Accounting/Housing	RHp	
5	World Design Summit in Montreal October 15-21 attended & gave invited paper on Securing high quality and sustainable design for road and rail Infrastructure focusing on Transport Scotland's Fitting Landscapes Guidance.	RHp	

8.0	EDUCATION SUBCOMMITTEE REPORT		
01	Skills Scotland Event – was well attended and successful	Note	
	Poppy Smith has compiled a list of schools who requested an LIS visit	Note	Ongoing
	JSW to update further at the meeting	JSW	Ongoing
02	November P2C – list of successful candidates has been issued	Note	
03	Grow Scotland – 14 th of Feb 2018	Note	
	SG to talk about his experience with the P2C examination	SG	Ongoing
	Volunteers required for this event	Note	Ongoing

Landscape Institute Scotland

Inspiring great places

5.0	SCOMO REPORT		
5.1	ScoMo mentioned in introduction at New and Old Icons Reflections Event on 12th October	Note	
5.2	Contact made with Docomomo – they are interested in collaborating with us on any future events/needs and were quite receptive to our project. They have provided us with a catalogue from their Building Scotland, 1945-1985' from 2013 which was about key 20th century modernist buildings.	Note	
5.3	Research undertaken at current Lighthouse Exhibition	Note	
5.4	Logo and branding exercise undertaken by contact of Mark Donaldson. Currently discussing which option to move forward with/amendments to designs. Logo to be added to Sco.Mo Website	MD/SJ	Ongoing
5.5	Awaiting final design of logo before call for sites email sent out to membership and affiliated professions/institutions. (Would like to include the LI newsletter also)	Note	Ongoing
5.6	HES Have made contact. MB and MD meeting with HES representative on 12th December. Julie Candy is a senior designations officer that works on the inventory of gardens and designed landscapes in Scotland. HES understand that 20th C sites are under represented in the inventory and are currently exploring the idea of a future project to investigate this further (including if possible adding sites to the inventory). Early stages like us. Initial meeting to discuss working together	MD/MB Note	Ongoing
5.7	First initial sites added to the website, with images, as a draft. Currently in discussion about finalising format of the content.	SJ/MD	Ongoing
5.8	Sco.Mo promoted at Preben Jakobsen talk on 6th Dec	CW	
5.9	Follow up on Danny McKendry's suggestion of contacts; <ul style="list-style-type: none"> Recent Scottish Modernism exhibit currently in the Lighthouse covers the buildings but researchers would be a great contact point. Sam Patterson could help. A&DS helped curate the Scotland+Venice exhibit at the 2014 bienalle . Topic was Scottish Modernism. Morag Bain would be good to talk to. Given the above, A&DS should probably be added to list of potential collaborators 	SJ	
5.10	UPCOMING IMMEDIATE ACTIONS FOR 2018: <ul style="list-style-type: none"> Call for Sites Email following final draft of logo Contact those listed in no.8 Update sites on website Start to research more sites 	SJ	Ongoing