

LANDSCAPE INSTITUTE SCOTLAND

Committee meeting Monday 27 February 2012

		Action
	Present at the Lighthouse, Mitchell Lane, Glasgow: H. Neilson, J. Spence-Watson, C. Winsch, M. Turnbull (Chair).	
1.0	Apologies: None.	
2.0	MINUTES OF PREVIOUS MEETING	
2.1	The draft minutes of 23 rd January 2012 were approved, subject to the deletion of Seamus Filor and Sitara Keppie's names in relation to the Borders UDP.	
2.2	MATTERS ARISING FROM PREVIOUS MEETING MT would write to Liz Thomas to thank her for her contribution.	MT
2.3	Education. HN would follow up Education matters with John Stuart Murray	HN
2.4	Gift. HN had sent the gift of £35 vouchers for Marianne in recognition of her contribution as LIS administrator. He still had to submit invoices to CW.	HN
2.5	David Skinner. MT reported that he had received information about the David Skinner Memorial Lecture at ECA, which would be given by Bridget Bains of Gross Max. He would circulate this.	MT
2.6	Student marketing cards for ECA students. JSM had stated that there were no examples of the cards left. CW stated that according to the accounts, LIS had not in fact paid for the cards, nor had an invoice been received. HN would raise this with JSM. Meanwhile CW would seek copies of cards from the LI Student Prizewinners, as examples.	HN CW
2.7	Corresponding members. HN had written to them, but recently; no replies had been received yet. Continued.	HN
2.8	Practice Exhibition; JSW reported that Ian Elder had offered to hold an event at the Lighthouse; It was agreed to continue this item until matters are agreed with (BODY).	
2.9	Bank Statements. CW reported that she is now receiving copies of the CAF Bank account statements on a regular basis.	
2.10	Events. CW reported contact with Prof. Blackmore, Regius Keeper at the RBG, Edinburgh. He was fully committed for talks this year. She had tried to contact George Anderson, but no response yet. Other information suggested that the Hardy Plants Society had speakers; she would research further. HN had contacted OPENSspace, but had not had a reply as yet.	CW HN
2.11	Archiving Landscape Scotland Quarterly. HN reported that Peter McGowan had handed over the copies, but had suggested that LI London might already have copies, unknown to current staff. HN had contacted Lesley Malone, who would conduct a search for any copies.	HN
2.12	Honorary Membership of LI. MT reported that he had raised the matter with Brian Clouston; to be continued.	All
2.13	LI Emails HN stated that he had had access to emails some months ago, and would try to access the system again.	HN
2.14	Other Organisations Urban Design Panels JSW stated that there is none in the Scottish Borders, but there is one in Fife, attended by Marc van Grieken. Edinburgh UDP is attended by Bob Bainsfair (SLR Consulting), John Ramsay (Halcrow), and Sitara Keppie (Circle Design). Another 3 members would be desirable. SUDS Working group is attended by Jo Glennie, but it meets irregularly. There was one in Feb. 12. (BODY) It was agreed that it would be desirable to have a Board Member representing LIS, but that this should be discussed once the agreement is reached with (BODY).	
2.15	CD Rom JSW suggested that an updated CD Rom would be useful, and it was agreed that a small working group could be set up to co-ordinate it, perhaps as website contact. No date was set.	All
2.16	Letter to LIS Members. CW's draft was broadly agreed.	
3.0	Practices & Support for LIS: MT reported on discussions with Marc van Grieken, James Welch, Lindsay Guthrie, James Truscott, and Julian Farrar. In addition, Laura Campbell of SNH has stated that SNH has 10 LI members, and she estimated that there are another 12 in Local Authorities. LG had usefully pulled together a group to comment on the Government's Renewable Energy Targets. The final version of the comments included a call for landscape architects in key positions.	
4.0	50 Year Future Conference: MT reported that Bill Cairns had met NTS to discuss possible funding of the event, and he is due to meet SNH soon to discuss the same issue. Marc van G. and James Welch had agreed to sit on the group organising the event. A Perth venue might be	

suitable in November 2012, and a dinner with tickets @ £1000 for a table for seven, or £50/head was under discussion.

- 5.0 **Proposed Agreement with (BODY):** It was agreed that various items needed more work, namely:-
- The period – 12 months
 - Details of proposed budget.
 - Notice of withdrawal of either party (Winding-up agreement)
 - Degree to which LI needs to be involved – consult A. McCapra
 - A press launch
 - Use of logos of each organisation – letterheads etc.
- Diarmaid Lawlor had discussed the proposal with the (BODY) Chief Executive, who had asked various questions, such as:
- Why should (BODY) support the LIS?
 - What would (BODY) be required to do?
 - What would (BODY) get out of the agreement?
- HN would put these matters to DL at (BODY). HN
- 6.0 **Treasurer's report:** The balance was £2,151.69 on 8th February. It was agreed that Committee members were entitled to reasonable expenses, as discussed at the 2011 AGM, and this would include student members.
- The LI had issued an email about sponsorship and VAT arrangements. CW confirmed that she had copied this and put on file.
- A Cheque Authority Card for use at the Post Office; It was agreed that this probably needs the (body) address on it. It was agreed that CW would hold onto this meantime. CW
- 7.0 **Advisory Council Representative's Report:** JSW reported that there are now fewer large practices. HN agreed to ask the LI for a list of Scottish practices.
- The LI is to launch a Client Guide shortly.
- Various options for choosing Trustees have been discussed, such as needing 25 supporters and having been a member of a standing committee for at least 5 years.
- JCLI – the revised version is due out soon; LIS needs a member willing to review it. Would Nicola Garmory be willing? HN agreed to ask her. HN
- Green Infrastructure Event at Motherwell – this event had been organised for 27th March 2012 but without notice to the LIS and no mention of the Scottish Government's Green Infrastructure document.
- There was concern also that the Rural Design – Future Landscapes document had been launched in the same way. It was agreed that HN would ask Stephen Russell for information and JSW would raise the matter. (The document was written for the Architecture & Place Division of the Built Environment Directorate). HN
JSW
- 8.0 **Annual General Meeting:** After discussion it was agreed to go for Thursday 26th April, although the agreement with (body) must be done by then.
- JSW produced a copy of "An Opportunity for You"
- It was agreed to invite Karen Anderson (Chair of A+DS) to speak at the event – JSW to ask her. JSW
- Catering would need to be discussed with A+DS. HN
- MT was keen to explore how practices might encourage staff to seek election to the Committee, as a means of broadening experience and benefitting the profession.
- It was agreed that the members should receive CW's letter once the (body) agreement is signed.
- 9.0 **Any Other Competent Business:** JSW reported that Cambridge University is examining a method of classification of books and documents that equally weights architecture, planning and landscape, according to the US Bliss System. MT agreed to take this to the LI Technical Committee. MT
- In the proposed "Roles and Posts" document, MT proposed adding "Newsletter" to the section "Improving the Image".
- MT reported that the Highland Council standards for wind farms provoked criticism from 26 landscape architects. SNH have asked MT to sit on a Steering Group with SNH and THC to discuss and resolve matters.
- A CPD event is proposed in Glasgow in October. Alex Byrne is to be asked to delay arrangements until we can consult members, and the same applies to the proposed Olympic MT

Legacy event.

MT reported that all firms applying for UK Government Contracts need to be able to operate an (expensive) Building Information Management systems. MT has raised the question whether they apply in Scotland.

Proposed Sir Patrick Geddes Garden in Edinburgh's Royal Mile. HN has been asked by John Byrom to seek support for the proposal from LIS members. MT suggested that there may be some unresolved problems – HN to write to JB to seek information.

10.0

Date of next meeting: 28th March at Lighthouse, Glasgow at 1.30 – 4.30pm.